



# Native Child and Family Services of Toronto

Native Child and Family Services of Toronto is an Aboriginal, community controlled multi-service agency. Our mission is to provide support, ensure safety and enhance the quality of life for Aboriginal families, children, and youth within the greater Toronto area. Our agency works within a holistic framework, which builds on individual and family strengths, and engages clients as partners in identifying issues and their solutions.

## Clinical Treatment Assessment Worker

Classification:	Contract Full-Time (1 Year)	Salary Range:	\$50,886-\$73,774
Hours:	35 hrs/wk.	Location:	185 Carlton Street

**NCFST is committed to staffing a workforce representative of the Aboriginal population we serve. We encourage First Nations, Métis and Inuit applicants to apply and to please self-identify in their cover letter.**

### Job Summary

The Clinical Treatment Assessment Worker is responsible for creating a support network and linking Aboriginal children, youth and families living with mental illnesses and/or substance abuse issues to cultural healing and to community services for people with mental health and substance abuse issues.

### Job Duties

Through a team oriented professional approach, the position attempts to empower the client, thereby increasing their independence, dignity and self-respect in a safe and secure environment, by:

- Participating in the intake process for clients referred to the program; conducting an assessment of the individual, determining their daily living requirements or needs and developing a plan of support and recovery, which includes identifying priorities and goals, in conjunction with other professionals and staff.
- Promoting the personal empowerment of each individual by building a rapport and through coaching, mentoring and support, enabling each to meet the daily requirements of their living environment; directly assisting with their daily living activities, particularly in the acquisition of life skills in such areas as medication management, developing strategies and establishing a plan for maintaining these daily activities, increasing their awareness of safety issues and for ensuring that residents receive adequate assistance in various aspects of their life.
- Establishing a support network of social, family, medical and psychiatric community links and resources, ensuring that the linkages are maintained through non-intrusive follow-up, reminders and by occasionally accompanying clients to their appointments.
- Advocating on behalf of the client in navigating the social services and health care systems and ensuring the accessibility and availability of services.
- Promoting and enhancing the services of the program and the image of the agency as a representative with external agencies and other professionals.
- Assisting in the administration of the program by completing and maintaining the required records or statistics such as resident files, activity sheets, reports, etc. in accordance with established procedures; participating actively as a team member in program delivery by providing support and consultation to colleagues, identifying gaps in service and recommending solutions, participating in meetings, planning and evaluation initiatives, committees, events and activities; orienting new staff; providing other related assistance as required.
- Maintaining confidentiality and maintaining and updating files in accordance with NCFST policies and/or legislative requirements in Ontario.
- All other duties related to the programs mandate as assigned.

### Qualifications

- A Bachelor's Degree in Social Work from an accredited university and at least three (3) years of relevant work experience.
- Alternatively, a combination of education and experience will be considered.
- The position requires an excellent understanding of Intergenerational Trauma, Family Violence, Addictions and Mental Health.
- An understanding of the therapeutic relationship with an ability to negotiate with clients on goals and priorities.



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- High level of familiarity in Indigenous culture(s), particularly with respect to the urban Indigenous population.
- Demonstrated knowledge of child development, family systems, and mental health services.
- Proven knowledge of current privacy legislation and mandatory reporting requirements in Ontario's child welfare and mental health systems.
- Good oral and written communication skills, especially proven skills in child welfare and/or healthcare oriented communication.
- Ability to contribute to a team approach with respect to effective service delivery, and a demonstrated commitment to incorporating Indigenous traditions and values.
- Proven ability to liaise with multidisciplinary health practitioners, including traditional practitioners from Indigenous communities, and child welfare providers.
- Familiarity with electronic client databases and Microsoft Outlook an asset.
- Knowledge of other support service providers and programs available in the GTA is an asset.
- Demonstrated understanding, and commitment to, integrating the Native Child and Family Services of Toronto Mission and values in to practice, service and relationships.
- Demonstrated understanding of workplace Health and Safety practices and understanding of an employee's responsibility under current legislation.

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If you are interested in this job opportunity, please apply by clicking [APPLY HERE](#) on or before **January 28, 2021**

**We are dedicated to providing a barrier-free work environment in accordance with the Accessibility for Ontarians with Disabilities Act and the Ontario Human Rights Code. As such, NCFST will make accommodations available to applicants with disabilities upon request during the recruitment process.**

We thank you for your interest, however, only those applicants selected for an interview will be contacted.